

**Submit completed application with supporting documents to your local HARA. A list by county can be found online at**

[https://www.michigan.gov/documents/mshda/EDP\\_Contact\\_List\\_002\\_696637\\_7.pdf](https://www.michigan.gov/documents/mshda/EDP_Contact_List_002_696637_7.pdf)

**Please:**

Print clearly.

Do NOT include original documents (we require photocopies only).

**Avoid Processing Delays:**

Eligibility cannot be determined until you provide all required documentation.

The most common cause of processing delays is missing documents.

Applications must:

- Be complete, signed and dated.
- Complete all sections and declarations.
- Include all supporting documents as listed in the attached checklist.

Applications submitted without required supporting documents can be held for a maximum of 30 days.

The Coronavirus Relief Fund (CRF) Eviction Diversion Program (EDP) is designed to keep Michigan residents who fell behind on their rent during COVID-19 in their homes. The program utilizes a specially designed process to quickly provide rental assistance for eligible renters who have been impacted.

**Who is eligible?**

Households may be eligible for the Eviction Diversion Program (EDP) if the applicant meets the following requirements:

1. Received a notice to quit or a court ordered summons, complaint or judgment for unpaid rent after March 1, 2020.
2. Gross household income up to 100% area median income (AMI)
  - Must provide at least 4 weeks of pay stubs or benefit information to document current earned and/or unearned income.
3. A state ID in the tenant's name (with supporting proof of residency if the address does not match the unit)
4. A lease agreement in the tenant's name (if a written lease was completed)

For more information on eligibility, please see the Eviction Diversion Program (EDP) FAQ (online at <https://michigan.gov/edp>) or call your local Housing Assessment and Resource Agency (HARA). A list by county can be found online at [https://www.michigan.gov/documents/mshda/EDP\\_Contact\\_List\\_002\\_696637\\_7.pdf](https://www.michigan.gov/documents/mshda/EDP_Contact_List_002_696637_7.pdf)

Disclaimer: All applications submitted to MSHDA will be discarded. Applications will only be reviewed and approved by your local HARA.

# Eviction Diversion Program (EDP) Owner/Landlord Application

## 1. Owner/Landlord Information

Full Name (as shown on your income tax return)		Social Security Number/Employer Identification Number	
Address (number, street, and apt. or suite no.)		City	State      Zip Code
Mailing Address (number, street, and apt. or suite no.)		City	State      Zip Code
Phone Number to reach you	Contact name and number to leave messages	Email Address	

## 2. Tenant Information

Full Name(s)			
Contract Unit Address (number, street, and apt. or suite no.)		City	State      Zip Code
Number of Bedrooms in Unit	Move-in date	Tenant Rent amount	Number of Months in Arrears

## 3. Payment History

### *Prior to January 1, 2020, if applicable*

Month	Tenant Rent amount	Payment amount (if applicable)	Payment date (if applicable)	Amount past due or delinquent (without late fees)
Total amount past due or delinquent (without late fees)				

### *January 1, 2020 to February 28, 2020, if applicable*

Month	Tenant Rent amount	Payment amount (if applicable)	Payment date (if applicable)	Amount past due or delinquent (without late fees)
Total amount past due or delinquent (without late fees)				

### *March 1, 2020 to September 30, 2020, if applicable*

Month	Tenant Rent amount	Payment amount (if applicable)	Payment date (if applicable)	Amount past due or delinquent (without late fees)
Total amount past due or delinquent (without late fees)				



# Eviction Diversion Program (EDP) Owner/Landlord Application

## 4. Owner/Landlord Signature

I certify that, to the best of my knowledge and belief, all the information presented and attached to this application is true, correct, and complete in every respect; the undersigned is the person legally entitled to possession of the property described in the Contract Unit Address above, or is an agent of same with legal authority to enter into agreements on behalf of the person or entity legally entitled to possession of the property, and thereby authorized to bind the landlord to legal agreements affecting the terms of the lease for the Contract Unit and settlement of any disputes related to said lease.

Owner/Landlord Signature

Date

**Checklist**

Before submitting this application for the Eviction Diversion Program (EDP), please review the following to make sure that all required information is included with the application.

- Copy of a notice to quit or a court ordered summons, complaint or judgement
- Most current copy of lease in tenant's name (if a written lease was completed)
- Copy of rental payment history if not provided on Application
- Eviction Diversion Program (EDP) Tenant Application (tenant may also submit separately)